

Australian Specification Management Working Group

Agenda for meeting:

Friday 21 May 2010

1. Introduction and welcomes
2. Previous Minutes
3. Charter or Purpose of the ASMWG
4. Reorganisation of the ASMWG to allow 2 industry participants per sub working group
5. Call for nominations for vacant ASMWG positions for both Defence and Industry
 - a. Bill Alexander – BaE Systems Australia
 - b. Garry Kennedy – GHD Newcastle
6. Any updates from S1000D working groups
7. Ratify new representatives
8. Acknowledge any new observers
9. Defence and Industry updates
 - a. Overview of any current or future S1000D projects
 - b. Challenges with using/implementing S1000D
 - c. Challenges with meeting Defence requirements and S1000D
 - d. Applications/tools used (successes/challenges)
 - e. Future direction
10. General Business
11. Set time and location for next meeting